Process Guidance Note 6/47(11)
Statutory guidance for original coating of road vehicles and trailers
Revised: June 2014
Defra would like to acknowledge the work of the Environment Agency’s Local Authority Unit in the drafting of this guidance note.
Revision of the guidance

The electronic version of this publication is updated from time to time with new or amended guidance. **Table 0.1** is an index to the latest changes (minor amendments are generally not listed).

<table>
<thead>
<tr>
<th>Date of change</th>
<th>Section/paragraph where change can be found</th>
<th>Nature of change - what paragraphs have been inserted, deleted or amended - what subject matter is covered by the change</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 2014</td>
<td>Fig 4.1</td>
<td>Error corrected in solvent management plan inputs and outputs diagram – in the text below the diagram, in the line 'actual solvent emission', O1 should not have been included</td>
</tr>
<tr>
<td>June 2013</td>
<td>SE Boxes 5&amp;7</td>
<td>Addition of colour coding to clarify requirements</td>
</tr>
<tr>
<td>June 2013</td>
<td>Table 7.1</td>
<td>Addition of colour coding to clarify requirements</td>
</tr>
<tr>
<td>March 2013</td>
<td>throughout</td>
<td>Replacement throughout the solvent PG notes of ‘Solvent Emissions Directive’ with ‘industrial emissions Directive’ or ‘the Directive’ as appropriate</td>
</tr>
<tr>
<td></td>
<td>throughout</td>
<td>Replacement of the abbreviation ‘SED’ with ‘solvent emission’ ‘SE’ or ‘solvent emission activity(ies)’ as appropriate e.g. SED box will become SE box</td>
</tr>
<tr>
<td></td>
<td>SE Box 1</td>
<td>No longer needed under the industrial emissions Directive</td>
</tr>
<tr>
<td></td>
<td>SE Box 2</td>
<td>No longer needed under the industrial emissions Directive</td>
</tr>
<tr>
<td></td>
<td>SE Box 3</td>
<td>Definition of substantial change has altered; both new definitions are taken from Directive and as the definitions relate to different classes of installations, the SE Box is split into two boxes to make the differences clear</td>
</tr>
<tr>
<td></td>
<td>SE Box 4</td>
<td>To clarify the Directive basis for the provisions, three new notes have been added. They concern - report compliance, restore compliance if it is breached and for accidents and incidents, the Directive basis for the provisions is clarified</td>
</tr>
<tr>
<td></td>
<td>SE Box 5</td>
<td>Monitoring of VOC emissions after abatement is no longer required to be annual – status of the monitoring column has changed from Directive to BAT with no shading to indicate non-Directive</td>
</tr>
<tr>
<td></td>
<td>SE Box 6</td>
<td>The Directive adds ‘or threatens to cause an immediate significant adverse effect upon the environment'</td>
</tr>
<tr>
<td></td>
<td>SE Box 7</td>
<td>Monitoring of VOC emissions after abatement is no longer required to be annual. ‘No compliance by dilution’ has been added to SE box to clarify the Directive basis for the provision</td>
</tr>
<tr>
<td></td>
<td>SE Box 8</td>
<td>Minimal change - updating of Article references</td>
</tr>
<tr>
<td></td>
<td>SE Box 10</td>
<td>Minimal change - updating of Article references</td>
</tr>
<tr>
<td></td>
<td>Para 1.18</td>
<td>Paragraph for England only – activities that are ‘Directive only’, are not subject to best available techniques, simply the requirements of the Directive. ‘Directive only’ means here - not caught by Part B of section 6.4-6.8 of Schedule 1, but subject to chapter V of the industrial emissions</td>
</tr>
<tr>
<td></td>
<td>Directive</td>
<td></td>
</tr>
<tr>
<td>---</td>
<td>---------------------------------------------------------------------------</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>For 0.5–1t activities, omitted excluded references (particulate) reinstated</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Links to new regulations updated</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Reinstated for spraybooths, a particulate limit of 10mg/m³, monitored by manufacturers' guarantee</td>
<td></td>
</tr>
</tbody>
</table>
Contents

Revision of the guidance ........................................................................................................... 1
1. Introduction .......................................................................................................................... 1
   Legal basis .......................................................................................................................... 1
   Who is the guidance for? ..................................................................................................... 2
   Updating the guidance ........................................................................................................ 2
   Consultation ........................................................................................................................ 3
   Policy and procedures ......................................................................................................... 3
   EU industrial emissions Directive ...................................................................................... 3
   Which paragraphs of this note apply to solvent emission activities? .................................. 3
   England - solvent emission activities to which Chapter V of the Directive is applied but not BAT .......................................................... 7
   Which provisions in this note apply to non-Directive activities? ...................................... 7
   General guidance on industrial emissions Directive ......................................................... 7
2. Timetable for compliance and reviews ............................................................................... 9
   Existing processes or activities .......................................................................................... 9
   Permit reviews .................................................................................................................... 10
   Specific industrial emissions Directive requirements ...................................................... 10
3. Activity description ............................................................................................................. 12
   Regulations ......................................................................................................................... 12
4. Emission limits, monitoring and other provisions ............................................................... 19
   Solvent reduction scheme ................................................................................................. 23
   Determination of solvent consumption ........................................................................... 24
   Solvent management plan ................................................................................................. 25
   Monitoring, investigating and reporting ........................................................................... 29
   Information required by the regulator ............................................................................ 29
   Visible emissions ............................................................................................................. 30
   Emissions of odour .......................................................................................................... 31
   Abnormal events .............................................................................................................. 31
   Continuous monitoring .................................................................................................... 32
   Calibration and compliance monitoring ........................................................................... 33
   Continuous monitoring of VOC abated releases .............................................................. 34
   Varying of monitoring frequency .................................................................................... 35
   Monitoring of unabated releases ...................................................................................... 36
   Representative sampling ................................................................................................. 37
   Start up and shutdown ...................................................................................................... 37
5. Control techniques ............................................................................................................. 38
   Summary of best available techniques ............................................................................ 38
   Non-VOC releases control techniques ............................................................................ 38
   VOC control techniques ................................................................................................. 39
   General control techniques .............................................................................................. 42
   Air quality ........................................................................................................................ 42
   Management ..................................................................................................................... 44
6. Summary of changes .......................................................................................................... 46
7. Further information ............................................................................................................. 47
   Sustainable consumption and production (SCP) ............................................................. 47
   Health and safety ............................................................................................................. 47
   Further advice on responding to incidents .................................................................... 48
   Hazard statement classifications ..................................................................................... 48
   Fluorinated Gas (F-gas) Regulations and Ozone Depleting Substances ....................... 48
Appendix 1: Industrial emissions Directive ........................................................................... 50
Appendix 2: Compliant coatings ......................................................................................... 51
List of Tables
Table 0.1 - Revision of the guidance ................................................................. i
Table 1.1 - Activities applying emission and fugitive limits .................................. 5
Table 1.2 - Activities applying total emission limit .................................................. 5
Table 1.3 - Activities applying reduction scheme .................................................... 6
Table 2.1 - Compliance timetable ........................................................................... 9
Table 3.1 - Regulations listing activities .................................................................. 12
Table 4.1 - Emission limits, monitoring and other provisions for non-VOC releases ........ 20
Table 4.2 - Emission limits, monitoring and other provisions for non-Directive activity VOC releases .................................................................................. 21
Table 4.3 - Reduction scheme: target emission figures ............................................. 24
Table 5.1 - Summary of control techniques .............................................................. 38
Table 6.1 - Summary of changes ............................................................................. 46
Table 7.1 - Classification of hazardous materials ...................................................... 49
Table A - Compliant coatings ................................................................................. 51

List of Figures
Figure 3.1 - Potential VOC releases from a typical vehicle coating operation .......... 18
Figure 4.1 - Solvent management plan inputs and outputs ....................................... 27
1. Introduction

Legal basis

1.1 This note applies to the whole of the UK. It is issued by the Secretary of State, the Welsh Government, the Scottish Government and the Department of the Environment in Northern Ireland (DoE NI) to give guidance on the conditions appropriate for the control of emissions into the air from original coating of road vehicles and trailers. It is published only in electronic form and can be found on the Defra website. It supersedes PG6/34(a) (06) and NIPG6/34(a) (06).

1.2 This guidance document is compliant with the Code of Practice on Guidance on Regulation page 6 of which contains the "golden rules of good guidance". If you feel this guidance breaches the code or you notice any inaccuracies within the guidance, please contact us.

1.3 This is one of a series of statutory notes giving guidance on the Best Available Techniques (BAT). The notes are all aimed at providing a strong framework for consistent and transparent regulation of installations regulated under the statutory Local Air Pollution Prevention and Control (LAPPC) regime in England and Wales, Scotland and Northern Ireland. The note will be treated as one of the material considerations when determining any appeals against a decision made under this legislation. In certain cases in England, the appropriate conditions for solvent emissions activities differ from BAT, see paragraph 1.18. Further guidance on the meaning of BAT can be found for England and Wales (in chapter 12 of the General Guidance Manual), Scotland, and Northern Ireland, (in chapter 9).

1.4 In general terms, what are BAT for one installation in a sector are likely to be BAT for a comparable installation. Consistency is important where circumstances are the same. However, in each case it is, in practice, for regulators (subject to appeal) to decide what are BAT for each individual installation, taking into account variable factors such as the configuration, size and other individual characteristics of the installation, as well as the locality (e.g. proximity to particularly sensitive receptors).

1.5 The note also, where appropriate, gives details of any mandatory requirements affecting air emissions which are in force at the time of publication, such as those contained in Regulations or in Directions from the Government. In the case of this note, at the time of publication the mandatory requirements are those contained in the EU industrial emissions Directive. The Regulations referenced in paragraph 1.3 put the Directive requirements into UK law.
1.6 In Section 4 and Section 5, arrows are used to indicate the matters which should be considered for inclusion as permit conditions. It is important to note, however, that this should not be taken as a short cut for regulators to a proper determination of BAT or to disregard the explanatory material which accompanies the arrows. In individual cases it may be justified to:

- include additional conditions;
- include different conditions;
- not include conditions relating to some of the matters indicated.

In addition, conditions will need to be derived from other parts of the note, in particular to specify emission limits, compliance deadlines and mandatory requirements arising from directions or other legislation.

Who is the guidance for?

1.7 This guidance is for:

**Regulators**

- local authorities in England and Wales, who must have regard to this statutory guidance when determining applications for permits and reviewing extant permits;
- the Scottish Environment Protection Agency (SEPA) in Scotland, and district councils or the Northern Ireland Environment Agency (NIEA), in Northern Ireland for whom this is statutory guidance;

**Operators** who are best advised also to have regard to it when making applications and in the subsequent operation of their installation;

**Members of the public** who may be interested to know what the Government considers, in accordance with the legislation, amounts to appropriate conditions for controlling air emissions for the generality of installations in this particular industry sector.

Updating the guidance

1.8 The guidance is based on the state of knowledge and understanding, at the time of writing, of what constitute BAT for this sector. The note may be amended from time to time to keep up with developments in BAT, including improvements in techniques, changes to the economic parameters, and new understanding of environmental impacts and risks. The updated version will replace the previous version on the Defra website and will include an index to the amendments.
1.9 Reasonable steps will be taken to keep the guidance up-to-date to ensure that those who need to know about changes to the guidance are informed of any published revisions. However, because there can be rapid changes to matters referred to in the guidance – for example to legislation – it should not be assumed that the most recent version of this note reflects the very latest legal requirements; these requirements apply.

Consultation

1.10 This note has been produced in consultation with relevant trade bodies, representatives of regulators including members of the Industrial Pollution Liaison Committee and other potentially-interested organisations.

Policy and procedures

1.11 General guidance explaining LAPPC and setting out the policy and procedures is contained in separate documents for England and Wales, Scotland and Northern Ireland.

EU industrial emissions Directive

1.12 Most of the activities covered by this note are solvent emission activities (SE) under the industrial emissions Directive. To be a solvent emission activity, it must:

a) be the original coating of road vehicles and trailers listed as a solvent emission activity in the LAPPC Regulations (see Table 3.1); and

b) consume 0.5 tonnes or more of solvent in any 12-month period.

Which paragraphs of this note apply to solvent emission activities?

1.13 Everything in boxes labelled ‘SE box’ is mandatory, as is text which they invoke because it repeats what is required by the industrial emissions Directive. The rest of the note is guidance on Best Available Techniques for the sector.

1.14 The industrial emissions Directive requires replacement of certain solvents, as far as possible, in the shortest possible time. These are substances or mixtures which, because of their VOC content, are assigned or need to carry any of the following hazard statements H340, H350, H350i, H360D or H360F; there are further requirements which apply to the use of those materials, and to halogenated VOCs assigned hazard statements H341 or H351.
In June 2015, ‘hazard statements’ replace ‘risk phrases’. Until then both categories are in use, and the preceding paragraph should be read with ‘or risk phrases R45, R46, R49, R60, and R61’ following H360F, and read with ‘or risk phrases R40 and R68’ following H351. The CLP Directive implements the change from risk phrases to hazard statements. For further information on the Globally Harmonized System of Classification and Labelling of Chemicals (GHS), visit the United Nations Economic Commission for Europe website.

1.15 The industrial emissions Directive then offers two ways of compliance for the original coating of road vehicles and trailers:

- complying with the Directive emission limits for waste gases and fugitive emissions;
- applying the Directive reduction scheme (with or without abatement).

1.16 The SE boxes in this note are:

1 - new VOC abatement plant (no longer needed under the industrial emissions Directive)

2 - new installations (no longer needed under the industrial emissions Directive)

3A - substantial change to all installations

3B - substantial change to existing installations

4 - VOC compliance

5 - waste gas and fugitive emission limits and requirements

6 - total emission limit values

7 - requirements for designated materials

8 - non-compliance causing immediate danger

9 - VOC monitoring

10 - installations with two or more activities

11 - start up and shut down
1.17 **Tables 1.1, 1.2 and 1.3** pick out the paragraphs and SE boxes that apply depending on which of these ways an operator chooses to comply:

- complying with the Directive emission limits and fugitive emission limits (see Table 1.1);
- complying with the Directive total emissions limits (see Table 1.2);
- applying the Directive reduction scheme (see Table 1.3).

### Table 1.1 - Activities applying emission and fugitive limits

<table>
<thead>
<tr>
<th>Installation</th>
<th>Paragraphs of guidance note which apply</th>
</tr>
</thead>
</table>
| **Single SE activity:**  
Solvent consumption of the coating activity more than 0.5 tonnes and less than 1.0 tonnes in any 12 month period | All of sections except:  
4.5 – 4.7,  
Table 4.3  
SE Box 10  
Table 4.1  
plus  
Section 5: particulate matter, spray booths and air quality requirements |
| **Single SE activity:**  
Solvent consumption of the coating activity more than 1.0 tonnes in any 12-month period | All of sections except:  
4.5 – 4.7,  
Table 4.3  
SE Box 10 |
| **More than one SE activity:**  
Solvent consumption of the coating activity more than 1.0 tonnes in any 12-month period plus another SE activity | All of sections except:  
4.5 – 4.7,  
Table 4.3 |

A solvent emissions activity (SE) is an activity falling within the scope of the industrial emissions Directive (that is, an activity as defined in Annex VII, Part 1 and which exceeds the thresholds in Annex VII, Parts 2 & 3 of the Directive).

Consumption is the organic solvent consumption of the activity (see Article 57(9) of the Directive). The determination of consumption is described in paragraph 4.10 of this note.

### Table 1.2 - Activities applying total emission limit

This compliance option is not available for this activity.
Table 1.3 - Activities applying reduction scheme

<table>
<thead>
<tr>
<th>Installation</th>
<th>Paragraphs of guidance note which apply</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>With or without VOC abatement</td>
</tr>
<tr>
<td><strong>Single SE activity:</strong></td>
<td>All of Sections except:</td>
</tr>
<tr>
<td>Solvent consumption of the coating activity more than 0.5 tonnes and less than 1.0 tonnes in any 12 month period</td>
<td>SE boxes 5 and 10</td>
</tr>
<tr>
<td></td>
<td>plus</td>
</tr>
<tr>
<td></td>
<td>Section 5: particulate matter, spray booths and air quality requirements</td>
</tr>
<tr>
<td><strong>Single SE activity:</strong></td>
<td>All of Sections except:</td>
</tr>
<tr>
<td>Solvent consumption of the coating activity more than 1.0 tonnes in any 12 month period</td>
<td>SE boxes 5 and 10</td>
</tr>
<tr>
<td><strong>More than one SE activity:</strong></td>
<td>All of Sections except:</td>
</tr>
<tr>
<td>Solvent consumption of the coating activity more than 1.0 tonnes in any 12 month period plus another SE activity</td>
<td>SE Box 5</td>
</tr>
</tbody>
</table>

A solvent emissions activity (SE) is an activity is an activity falling within the scope of the industrial emissions Directive (that is, an activity as defined in Annex VII, Part 1 and which exceeds the thresholds in Annex VII, Part 2 of the Directive).

Consumption is the organic solvent consumption of the activity, (see Article 57(9) of the Directive). The determination of consumption is described in paragraph 4.10 of this note.

NB: If a SE activity does not apply solids, the reduction scheme cannot be used.
England - solvent emission activities to which Chapter V of the Directive is applied but not BAT

1.18 In England, installations subject only to the industrial emissions Directive requirements are not subject to BAT other than in the very specific circumstances covered by Article 59(2) and (3) of the industrial emissions Directive. The Directive-only installations are those which:

- carry on solvent emission activities in the Regulations (see Table 3.1);
- but do not also carry on activities listed in Part B of Sections 6.4; to 6.8 in the Regulations (see Table 3.1).

For these installations:

- the SE boxes apply, as does text which they invoke;
- the rest of the guidance in Sections 4 and 5 does not apply;
- BAT does not apply; any mention of BAT in the guidance should be read simply as the requirements of the industrial emissions Directive.

(In practice, this paragraph applies to drycleaners, some surface cleaning operations, some boatyards/shipyards and some activities covered by this note in England. It might apply to other installations in England).

Which provisions in this note apply to non-Directive activities?

1.19 None of the SE boxes applies to non-Directive activities. All the remaining provisions are guidance on Best Available Techniques for the sector.

General guidance on industrial emissions Directive

1.20 The general guidance mentioned in paragraph 1.11 contains an outline of the industrial emissions Directive requirements, advice on derogations (that is, cases where, if specified criteria are met, an activity/activities can be excused from some requirements), the meaning of the 'shortest possible time' and other matters concerning industrial emissions Directive compliance.
Activities including surface cleaning using solvents

1.21 Some metal and plastic installations may also undertake surface cleaning using solvents.

If the surface cleaning activity consumes more than 1 tonne a year of solvents with the hazard statement listed in paragraph 1.14, or 2 tonnes a year of any solvents, the provisions of PG6/45 should be used.

Vehicle coating

1.22 PG6/47 deals with the coating of trailers (including semi-trailers) and the original coating of road vehicles with refinishing type materials where this is carried out away from the original manufacturing locations where 0.5 tonnes or more of solvents are likely to be use in any 12 month period.

1.23 Coating of vehicles where more than 15 tonnes of solvent are used in a 12-month period at a manufacturing location are detailed in PG6/20 - paint application in vehicle manufacturing.

Substitution (photochemical ozone creation potential – POCP)

1.24 Consideration will be given to the availability of lower-POCP solvents which can serve as suitable substitutes for those currently used (e.g. toluene and trimethyl benzenes). Amendments may be proposed during the lifetime of this guidance note if such solvents become available.
2. Timetable for compliance and reviews

Existing processes or activities

2.1 This note contains all the provisions from previous editions which have not been removed. Some have been amended. For installations in operation at the date this note is published, the regulator should have already issued or varied the permit having regard to the previous editions. If they have not done so, this should now be done.

2.2 The new provisions of this note and the dates by which compliance with these provisions is expected are listed in Table 2.1, together with the paragraph number where the provision is to be found. Compliance with the new provisions, which apply to both Directive and non-Directive activities, should normally be achieved by the dates shown. Permits should be varied as necessary, having regard to the changes and the timetable.

<table>
<thead>
<tr>
<th>Table 2.1 - Compliance timetable</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Guidance</strong></td>
</tr>
<tr>
<td>There are no new or upgraded provisions in this Note.</td>
</tr>
</tbody>
</table>

2.3 Replacement plant should normally be designed to meet the appropriate standards specified for new installations/activities.

2.4 Where provisions in the preceding guidance note have been deleted or relaxed, permits should be varied as necessary as soon as reasonably practicable. Section 6 provides a summary of all changes.

2.5 For new activities, the permit should have regard to the full standards of this guidance from the first day of operation.

2.6 For substantially changed activities, the permit should normally have regard to the full standards of this guidance with respect to the parts of the activity that have been substantially changed and any part of the activity affected by the change, from the first day of operation.
Permit reviews

2.7 Under LAPPC, the legislation requires permits to be reviewed periodically but does not specify a frequency. It is considered for this sector that a frequency of once every eight years ought normally to be sufficient for the purposes of the appropriate Regulations. Further guidance on permit reviews is contained in the appropriate Guidance Manual for England and Wales, Scotland, Practical guide section 10 and Northern Ireland Part B Guidance page 9, Northern Ireland Part C Guidance chapter 17. Regulators should use any opportunities to determine the variations to permits necessitated by paragraph 2.2 above in conjunction with these reviews.

2.8 Conditions should also be reviewed where complaint is attributable to the operation of the process and is, in the opinion of the regulator, justified.

Specific industrial emissions Directive requirements

2.9 Since 31st October 2007 the full requirements of the solvent emissions Directive applied and have been continued in the industrial emissions Directive. All requirements, as set out in the SE boxes below and in Section 4, ought to have been complied with by that date.

<table>
<thead>
<tr>
<th>SE Box 1 - New VOC abatement plant</th>
</tr>
</thead>
<tbody>
<tr>
<td>No longer needed under the industrial emissions Directive.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SE Box 2 - New installations</th>
</tr>
</thead>
<tbody>
<tr>
<td>No longer needed under the industrial emissions Directive.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SE Box 3A - Substantial change to all installations (Article 3(9) and 63)</th>
</tr>
</thead>
<tbody>
<tr>
<td>‘Substantial change’ means a change in the nature or functioning, or an extension, of an installation which may have significant negative effects on human health or the environment.</td>
</tr>
<tr>
<td>Re-verify compliance: following a substantial change, compliance must be re-verified.</td>
</tr>
</tbody>
</table>
SE Box 3B - Substantial change to existing installations

‘Existing installation’ means an installation in operation on 29 March 1999 or which was granted a permit before 1 April 2001 or the operator of which submitted a complete application for a permit before 1 April 2001, provided that that installation was put in operation no later than 1 April 2002:

‘Substantial change’ additional meaning - a change of the maximum mass input of organic solvents by an existing installation averaged over 1 day, where the installation is operated at its design output under conditions other than start-up and shut-down operations and maintenance of equipment, shall be considered as substantial if it leads to an increase of emissions of volatile organic compounds of more than:

a) 25 % for an installation carrying out activities with a solvent consumption of less than 10 tonnes per year;

b) 10 % for all other installations.

Change of limits: where an existing installation undergoes a substantial change, or falls within the scope of this Directive for the first time following a substantial change, that part of the installation which undergoes the substantial change shall be treated either as a new installation or as an existing installation, provided that the total emissions of the whole installation do not exceed those that would have resulted had the substantially changed part been treated as a new installation.
3. Activity description

Regulations

3.1 This note applies to LAPPC installations for the original coating of road vehicles and trailers. The activities for regulation are listed in Table 3.1.

Table 3.1 - Regulations listing activities

<table>
<thead>
<tr>
<th>LAPPC</th>
<th>Solvent consumption of coating activity</th>
<th>England and Wales</th>
<th>Scotland</th>
<th>Northern Ireland</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>EPR reference</td>
<td>PPC reference</td>
<td>PPC reference</td>
</tr>
<tr>
<td>Part A</td>
<td>more than 150kg/hr or more than 200 tonnes in any 12-month period</td>
<td>Schedule 1 section 6.4 Part A2</td>
<td>Schedule 1 section 6.4 Part A</td>
<td>Schedule 1 section 6.4 Part A</td>
</tr>
<tr>
<td>Solvent emissions activity</td>
<td>0.5 tonnes or more in any 12-month period</td>
<td>Reg 2 EPR as amended in 2013 refers to industrial emissions Directive Annex VII Parts 1 and 2</td>
<td>Schedule 2</td>
<td>n/a</td>
</tr>
<tr>
<td>Part B</td>
<td>5 tonnes ‘original coating vehicles and trailers’ see note 1</td>
<td>Schedule 1 section 6.4 Part B</td>
<td>Schedule 1 section 6.4 Part B</td>
<td>n/a</td>
</tr>
<tr>
<td></td>
<td>1 tonnes recoating trailers (2 tonnes in Scotland)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Solvent emissions activity</td>
<td>0.5 tonnes or more in any 12-month period</td>
<td>n/a</td>
<td>n/a</td>
<td>Schedule 1 section 7</td>
</tr>
<tr>
<td>Part C</td>
<td>5 tonnes ‘original coating vehicles and trailers’ see note 1</td>
<td></td>
<td></td>
<td>Schedule 1 section 6.4 Part C</td>
</tr>
<tr>
<td></td>
<td>1 tonnes recoating trailers</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The links are to the original version of the Regulations. A consolidated version is not available on www.legislation.gov.uk.

For England and Wales, an unofficial consolidated version is available but read the first page of that document in order to understand its status and content.

Note 1: ‘original coating of vehicles and trailers’ means:
"the original coating of road vehicles as defined in Directive 2007/46/EC or part of them with refinishing-type materials, where this is carried out away from the original manufacturing line and the original coating of trailers (including semi-trailers) (category O in Directive 2007/46/EC)."
3.2 This note refers to the coating of new road vehicles including any industrial or commercial coating activity and associated degreasing activities performing:

- the original coating of road vehicles (as defined in Directive 70/156/EEC - type approval of motor vehicles and their trailers) or part of them with refinishing-type materials, where this is carried out away from the original manufacturing line; or
- the coating of trailers (including semi-trailers) (category O);
- in the rest of this section only ‘process’ should be understood to describe the various stages involved in the coating and operation. It does not necessarily have the same meaning as elsewhere in this note.

3.3 In the context of this note, ‘process’ or ‘activity’ comprises the whole process from receipt of raw materials via production of intermediates to dispatch of finished products, including the treating, handling and storage of all materials and wastes relating to the process.

3.4 Most, but not all, vehicle coating is uniform as there is little variation in the objects coated, coating products and application methods used. The following paragraphs describe the majority of processes.

**Application methods**

3.5 Most coatings are applied in vehicle spray booths with hand-held spray equipment. Spraying in the open workshop should not occur. A small amount of coating or remover is applied by brush, roller or with a knife. The different techniques available are listed below.

- compliant compressed-air spraying;
- high-volume low-pressure (HVLP) spraying;
- airless spraying;
- air-assisted airless spraying;
- spray processes with electrostatic assistance;
- brush/roller application;
- knifing
Surface cleaning and preparation

3.6 Substrates must be cleaned before painting. This is generally done manually, using brushes and cloths, with organic solvents or with aqueous cleaners. Use of hand pump spray equipment reduces the amount of cleaning liquid required. Sandblasting as well as phosphate spraying can be used to improve paint adhesion and to assist underbody protection.

3.7 Any surface unevenness is remedied before painting. Major depressions up to 1cm are filled with a stopper. Minor depressions are smoothed with fine stopper or alternatively with a spray stopper. The stopper is ground to the desired profile after curing.

3.8 Sanding/grinding can be wet or dry. Larger areas are sanded mechanically, whilst smaller areas and edges are sanded by hand. Dry sanders are equipped with a suction device to remove the sanding dust from the workspace.

3.9 For subsequent tasks, the stopper surfaces are carefully cleaned. If necessary, silicone removers are employed, as silicone residues can disrupt subsequent paint layers.

Priming

3.10 After the pre-treatment and preparation of the substrate, a corrosion protection primer or primer surfacer is usually applied to the areas where the bare metal has been exposed by the sanding of the old paintwork. Primer is also applied to metal substrates, uncoated new parts and to plastic components, to improve adhesion.

3.11 On bare non-ferrous metal, e.g. zinc-coated steel and aluminium, etch primers with a high solvent content are usually needed.

Filler application

3.12 A coat of surfacer is then sprayed onto the sanded fine stopper and primer. The dried coat of surfacer is flatted and provides a smooth substrate onto which the topcoat adheres well, giving the paint finish good visual properties. An alternative process is wet-on-wet application in which the topcoat is applied straight onto the surfacer immediately after flash-off without intermediate sanding.

3.13 Finally, the topcoat is applied – in one, two or three coats according to the paint system
3.14 Single coat topcoats provide both colour and gloss. For multi-coat systems, paints of different types are employed for the different coats. In two coat topcoats, basecoats impart colour or colour effects (e.g. in metallic and pearl effect paints). Such effects are not available from single coat topcoats. In three coat topcoats, an additional sealer is employed to prevent the surfacer grinning through a rather translucent basecoat film. Clearcoats are applied over the basecoats, and are designed to control the gloss and flow properties of the overall paintwork. Clearcoat can sometimes be applied over single coat topcoats, particularly to blend in a small repair area.

**Topcoat application**

3.15 In addition to their optical properties, topcoats also have to provide

- in-use properties, such as weather-resistance, resistance to fuels, de-icing salt and bird droppings, and resistance to stone-chipping and scratching, and
- application properties to permit easy matching with the colour shades and effects of the original paintwork, and fast drying and low drying temperatures.

**Vehicle or substrate specific process steps**

3.16 The application of primers, fillers and topcoat is accompanied by the processes of seam sealing, stone-chip protection, cavity sealing and undersealing. The coatings used during these other process steps are often applied with specially adapted equipment.

**Seam sealing**

3.17 Weld seams and joints between parts have to be sealed during production and in some cases during refinishing to prevent water penetrating by capillary action, thus giving rise to corrosion. The seam sealant is applied to the primer and is then overpainted. The viscous seam sealant material is brushed on or sprayed on with air-atomising pressure pot guns or compressed-air operated extruder guns with extensions.

**Stone-chip protection**

3.18 Elastic stone-chip protection is applied to the primer, e.g. sprayed on in the door sill area, and subsequently painted with topcoat. It forms an elastic intermediate film designed largely to prevent damage to the primer and hence corrosion. It is applied to the lower sides of cars with a pressure pot or a "schutz gun".
Cavity sealing

3.19 The aim of cavity sealing is to apply a continuous corrosion-protective film in the cavities of bodies and vehicles in order to prevent corrosion from within. During the spray jet process with preservation wax (containing solvent or in the form of a dispersion), the sealant is applied in the cavities by means of probes with a variety of spray nozzles, using manual spray guns.

Underseal

3.20 The highly viscous elastic underseal is sprayed only onto the primer, a previously applied seam sealant or onto stone-chip protection on the underbody. It acts as a buffer film to protect the underbody from damage from salt, stone-chipping and the like.

Bonding

3.21 Adhesives are being increasingly used for attaching add-on parts.

Equipment cleaning

3.22 The tools used in the application of coatings, such as spray guns, mixing vessels, measuring beakers etc., have to be cleaned after use. The cleaning agents vary according to the type of paint employed. Products containing solvents, for instance, are cleaned with solvents, water-borne materials are cleaned with water or water-alcohol mixtures, and cavity waxes with special spirits. In order to maintain cleaning performance and permit separate disposal, these various cleaning agents must not be mixed. Separate cleaning systems are usually employed for the various coating materials (solvent- and water-borne).

3.23 Spray guns are cleaned in fully enclosed automatic, or semi-enclosed manual gun cleaners, with enough extraction to meet health and safety requirements and minimise fugitive emissions whilst not increasing emissions to the environment.

3.24 In fully enclosed automatic gun cleaners, the gun is placed in the cleaner, and then solvent is pumped from a storage container through the gun. A manual ‘clean rinse’ is often provided with this system.

3.25 In the case of semi-enclosed manual cleaners, the gun is cleaned by hand with the solvent being pumped from a storage container in order to enable both the inside and outside of the gun to be cleaned. A manual clean rinse is also provided.
3.26 In both cases the used solvent returns to the solvent storage container used for the initial wash.

3.27 To keep spraybooths clean, operators:

- repaint them or
- line the walls with films or strippable coatings, which are disposed of after use;
- cover lights with clear plastic film, or a paint-on, a peelable clear coating.
Figure 3.1 - Potential VOC releases from a typical vehicle coating operation

VOC release from:
- stored materials
- spillage and handling

VOC release from:
- extraction system
- stored materials
- mixing and blending operations
- spillage and handling

VOC release from:
- residual solvent
- spillage and handling

VOC release from:
- using wipes
- waste wipes

VOC release from:
- extraction system
- fugitive emissions
- spillage and handling
- curing / baking

VOC release from:
- spillage and handling

VOC release from:
- extracted and fugitive
- spillage and handling
- storage
- waste materials
4. **Emission limits, monitoring and other provisions**

4.1 Emissions of the substances listed in the Tables and SE boxes below should be controlled.

4.2 Guidance on techniques to achieve compliance with the industrial emissions Directive and BAT limit values and provisions is in **Section 5**. Monitoring of emissions should be carried out according to the method specified in this section or by an equivalent method agreed by the regulator. The latest information regarding the monitoring standards applicable can be found at the [Source Testing Association website](#). Further information on monitoring can be found in Environment Agency publications, [M1](#) and [M2](#).

4.3 All activities should comply with the emission limits and provisions with regard to non-VOC releases in **Table 4.1**.

**Table 4.1 and SE boxes 5 and 7** should be considered in conjunction with the monitoring paragraphs found later in this section.

The reference conditions for limits in **Section 4** are: 273.1K, 101.3kPa, without correction for water vapour content, unless stated otherwise.
<table>
<thead>
<tr>
<th>Row</th>
<th>Substance</th>
<th>Source</th>
<th>Emission limits/provisions</th>
<th>Type of monitoring</th>
<th>Monitoring frequency</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Carbon Monoxide</td>
<td>Oxidation plant</td>
<td>100mg/Nm³ as a 15-minute mean for contained sources</td>
<td>Catalytic oxidiser</td>
<td>Continuous plus</td>
</tr>
<tr>
<td></td>
<td></td>
<td>From turbines, reciprocating engines or boilers used as VOC abatement equipment</td>
<td>500 mg/Nm³ at 5% oxygen dry gas, as 15-minute mean for contained sources.</td>
<td>Monitoring and recording plus</td>
<td>Annual</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Manual extractive testing</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Particulate matter</td>
<td>Spraybooths</td>
<td>10mg/m³</td>
<td>By guarantee</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>All processes / activities</td>
<td>50 mg/Nm³ as 15-minute mean for contained sources</td>
<td>Manual extractive testing</td>
<td>Annual</td>
</tr>
<tr>
<td>3</td>
<td>Oxides of Nitrogen (measured as nitrogen dioxide)</td>
<td>Oxidation plant</td>
<td>100mg/Nm³ as a 15-minute mean for contained sources</td>
<td>Manual extractive testing</td>
<td>Annual</td>
</tr>
<tr>
<td></td>
<td></td>
<td>From turbines, reciprocating engines or boilers used as VOC abatement equipment</td>
<td>500 mg/Nm³ as 15-minute mean for contained sources</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Isocyanates</td>
<td>All processes / activities using isocyanates</td>
<td>0.1mg/Nm³ as a 15-minute mean for contained sources excluding particulate and expressed as NCO.</td>
<td>Manual extractive testing</td>
<td>Annual</td>
</tr>
<tr>
<td>5</td>
<td>Sulphur dioxide</td>
<td>All activities using heavy fuel oil or other residual type /comparable Quality Protocol Processed Fuel Oil</td>
<td>1% wt/wt sulphur in fuel</td>
<td>Sulphur content of fuel is regulated under the Sulphur Content of Liquid Fuels Regulations</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>All activities using gas oil / comparable Quality Protocol Processed Fuel Oil</td>
<td>0.1% wt/wt sulphur in fuel</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Table 4.2 - Emission limits, monitoring and other provisions for non-Directive activity VOC releases

As the industrial emissions Directive threshold and the LAPPC threshold are numerically the same, no installations are expected to need this non-Directive Table 4.2 for VOC limits.

4.4 For VOC compliance, the Directive gives three compliance options (not all options are available to all activities and Option b (below) is not available to activities covered by this note).

SE Box 4 - VOC compliance (Articles 7, 8, 58, 59)

All activities

All installations must comply with the provisions of SE Box 7.

All installations must then comply with either:

a) the emission limit in waste gases and the fugitive emission limit in SE Box 5; or

b) the requirements of the total emission limit values in SE Box 6; or

c) the requirements of the reduction scheme in paragraphs 4.5 – 4.8 and Table 4.3.

All installations must report on compliance and the regulator requests the information needed. See paragraph 4.10 for consumption and for the solvent management plan, see paragraph 4.11.

Annual data is required for the reduction scheme, see paragraph 4.6, excluding the ‘list point b’.

For compliance with emission, fugitive and total limits, the regulator determines the frequency of monitoring. See the monitoring requirements alongside SE boxes 5, 6 & 7 and paragraph 4.30 on varying monitoring frequency.

If compliance is breached, it should be restored within the shortest possible time (see also paragraphs 4.14 and 4.20).

For accidents and incidents significantly affecting the environment, paragraph 4.14 and 4.20 apply. In addition, further possible incidents or accidents should be prevented.
### SE Box 5 - Waste gas and fugitive emission limits and requirements (Article 59 and Annex VII, Parts 2 & 3)

For all activities using the waste gas and fugitive emission limits and requirements

<table>
<thead>
<tr>
<th>Row</th>
<th>VOC in waste gases</th>
<th>Emission limits / requirement</th>
<th>Fugitive emission values</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Organic solvent consumption 0.5 tonnes or more</td>
<td>VOC expressed as total mass of organic carbon</td>
<td>25% of organic solvent input</td>
</tr>
<tr>
<td></td>
<td>Waste gases</td>
<td>Compliant coating (see Appendix 2)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Waste gases</td>
<td>50mg C/Nm³</td>
<td></td>
</tr>
</tbody>
</table>

**Monitoring**

**Abated releases:**
Continuous monitoring and recording
PLUS
Manual extractive testing

**Unabated releases:**
Manual extractive testing

### SE Box 6 - Total emission limit values industrial emissions Directive activities

Total emission limit values are not a valid route to industrial emissions Directive compliance for this sector.
**Solvent reduction scheme**

4.5 The reduction scheme is the preferred method of preventing and minimising emissions of VOC, using non-abatement techniques such as:

- water borne coatings (low organic solvent content);
- higher solids content coatings;
- powder coatings;
- organic solvent free liquid coatings;
- radiation cured coatings (for example, ultra violet and electron beam).

4.6 An operator may choose to use the reduction scheme for an installation to achieve emission reductions to a ‘target emission’ equivalent to those which would have been achieved if the concentration emission limits had been applied.

The following scheme should operate for installations for which a constant solid content of product can be assumed and used to define the reference point for emission reductions.

The operator should forward an emission reduction plan, which includes in particular:

a) mechanisms to decrease in the average solvent content of the total input;  
and/or

b) systems to increase efficiency in the use of solids to achieve a reduction of the total emissions from the installation.

The target emission from an installation should be calculated by multiplying the total mass of solids in the quantity of coatings used in a year with the relevant figure given in Table 4.3 below. In determining the total mass of solids:

- all ingredients other than water and organic solvents should be assumed to form part of the solid coating;
- solids are all materials in coatings that become solid as a result of curing, polymerisation, or the evaporation of the water or solvent (usually available from the supplier in g/l or non-volatile % mass by weight); and
- In cases of doubt, the reference standard for the determination of non-volatile % mass by weight is BS EN ISO 3251 (also numbered BS 3900: B18). The test conditions may need to be adjusted for the particular conditions of use or when assessing chemically or radiation cured coatings, where otherwise volatile components react to form part of the dry solid coating.
Table 4.3 - Reduction scheme: target emission figures

<table>
<thead>
<tr>
<th>Vehicle coating activity</th>
<th>Total mass of solids x 1.2</th>
</tr>
</thead>
<tbody>
<tr>
<td>0.5 tonnes or more of solvent</td>
<td></td>
</tr>
</tbody>
</table>

4.7 Compliance with reduction scheme is achieved if the annual actual solvent emission determined from the solvent management plan is less than or equal to the target emission.

Where the annual actual solvent emission = \( I_1 - O_8 - O_7 - O_6 ( -O_5 \) if abatement has been used). See paragraph 4.12.

4.8 The flexibility inherent in this compliance route should not be taken to encourage:

- the replacement of a low or no organic solvent coating system with a conventional high organic solvent coating system; or
- the introduction of such a conventional high organic solvent coating system into a process/activity; or
- the introduction of such a conventional high organic solvent coating system onto a product where it was not in use before; or
- the introduction of high solids formulations which have no beneficial effect on the product but increase the solids used, except where a reduction in the overall VOC emissions can be demonstrated.

Regulators should seek prior notification of any proposal to introduce such systems, which should include reasons why lower organic solvent systems are not considered technically appropriate or practicable.

Determination of solvent consumption

4.9 Construction of inventories of materials consumed and disposed of may involve the identification of individual organic solvents, or solids. This may give rise to an issue of commercial confidentiality. Information supplied must be placed on the public register, unless exclusion has been granted on the grounds of commercial confidentiality or national security. Further information can be found in the appropriate chapter of the relevant General Guidance Manual.
4.10 A determination of the organic solvent consumption, the total mass of organic solvent Inputs minus any solvents sent for reuse/recovery off-site, should be made and submitted to the regulator annually, preferably to coincide with the operators stocktaking requirements. This should be in the form of a mass balance in order to determine the annual actual consumption of organic solvent (C):

Where: \( C = I_1 - O_8 \) (See paragraph 4.12).

**Solvent management plan**

4.11 Operators buy solvents to replace those lost during the process or included in the product. There are both environmental and cost savings from reducing the losses. The industrial emissions Directive requires a solvent management plan to demonstrate compliance with fugitive emission limits (SE Box 5), and give the public access to information about solvent consumption etc.

4.12 The industrial emissions Directive provides guidance on what constitutes a solvent input and an output. This can be described more simply as needing data on:

**Inputs:**

How much solvent is:

- bought, whether in pure form or contained in products;
- recycled back into the process.

**Outputs:**

How much solvent is:

- emitted to air, whether directly or via abatement equipment;
- discharged to water, whether directly or via water treatment;
- sent away in waste;
- lost by spills, leaks etc;
- leaving the installation in the product.

The definitions in Annex VII, Part 7 of the industrial emissions Directive are as follows and are shown diagrammatically in Figure 4.1.
**Inputs of organic solvent** in the time frame over which the mass balance is being calculated (I)

**I₁** The quantity of organic solvents or their quantity in mixtures purchased which are used as input into the process/activity (including organic solvents used in the cleaning of equipment, but not those used for the cleaning of the products).

**I₂** The quantity of organic solvents or their quantity in mixtures recovered and reused as solvent input into the process/activity. (The recycled solvent is counted every time it is used to carry out the activity.)

**Outputs of organic solvents** in the time frame over which the mass balance is being calculated (O)

**O₁** Emissions in waste gases.

**O₂** Organic solvents lost in water, if appropriate taking into account waste water treatment when calculating O₅.

**O₃** The quantity of organic solvents which remains as contamination or residue in products output from the process/activity.

**O₄** Uncaptured emissions of organic solvents to air. This includes the general ventilation of rooms, where air is released to the outside environment via windows, doors, vents and similar openings.

**O₅** Organic solvents and/or organic compounds lost due to chemical or physical reactions (including for example those which are destroyed, e.g. by thermal oxidation or other waste gas or waste water treatments, or captured, e.g. by adsorption, as long as they are not counted under O₆, O₇ or O₈).

**O₆** Organic solvents contained in collected waste.

**O₇** Organic solvents, or organic solvents contained in mixtures, which are sold or are intended to be sold as a commercially valuable product.

**O₈** Organic solvents contained in mixtures recovered for reuse but not as input into the process/activity, as long as not counted under O₇.

**O₉** Organic solvents released in other ways.
Figure 4.1 - Solvent management plan inputs and outputs

Solvent Management Plan

Consumption = $I_1 \cdot O_8$
Actual solvent emission = $I_1 \cdot O_5 \cdot O_6 \cdot O_7 \cdot O_8$
Fugitive emission (F) = $I_3 - O_1 \cdot O_5 \cdot O_6 \cdot O_7 \cdot O_8$
OR
Fugitive emission (F) = $O_2 + O_3 + O_4 + O_9$

Industrial emissions Directive - solvent emissions activities

Fugitive emission value = \( \frac{F}{I_1 + I_2} \times 100\% \)
Total emission = $O_1 + \text{Fugitive emission (F)}$
**SE Box 7 - industrial emissions Directive requirements for designated materials**

(Articles 58, 59, 80(7))

**All activities using designated materials**

Designated materials used in industrial emissions Directive installations must be either replaced, or controlled contained and limited, as set out below.

### All Directive installations

#### 1. Materials designated because of their VOC content:

- **hazard statement H340, H350, H350i, H360D, or H360F**
- **until 1 Jun 2015:** risk phrases R45, R46, R49, R60, or R61

**Requirements:**

**Replace** as far as possible (Taking into account guidance under Article 64 of the industrial emissions Directive. See note 3 and Appendix 1) by less harmful substances or mixtures.

**Timescale:**

Installations must comply within the shortest possible time.

**Control under contained** conditions as far as technically and economically feasible to safeguard public health and the environment, normally, in accordance with the guidance provided within Section 5 of the note.

**Timescale:**

Immediately (and see note 1 below)

**Limit** - where the sum of the mass flows of all the discharges of all the compounds causing the designated labelling is greater or equal to 10g/h, a limit value of 2mg/Nm³ for the mass sum of the individual compounds must apply.

**Monitoring:**

Manual extractive testing

#### 2. Materials designated because of their halogenated VOC content:

- **hazard statements H341 or H351**
- **until 1 Jun 2015:** risk phrases R40, or R68

**Requirements:**

**Control under contained** conditions as far as technically and economically feasible to safeguard public health and the environment, normally, in accordance with the guidance provided within Section 5 of the note.

**Timescale:**

Immediately (and see note 1 below)

**Limit** - where the sum of the mass flows of all the discharges of all the compounds causing the designated labelling is greater or equal to 100g/h, a limit value of 20mg/Nm³ for the mass sum of the individual compounds must apply.

**Monitoring:**

Manual extractive testing

**Note 1** - substances or mixtures which are classified after the date of publication of this note as designated materials because of their VOC content, must apply the replace, control and limit requirements above within the shortest possible time from the date at which substances or mixtures became/become designated materials.

In determining the ‘shortest possible time’, the operator will need to justify their timetables taking account of the guidance in the relevant chapter of the appropriate Guidance Manual.

**Note 2** - until 1 June 2015 ‘hazard statement’ materials will, broadly, also be known as ‘risk phrase’ materials. After 1st June 2015, only the term ‘hazard statement’ materials will apply; see Section 7 for further details.

**Note 3** - the European Commission have published information on substituting and containing designated solvents

---

**PG6/47(11) 28**
Monitoring, investigating and reporting

4.13 The operator should monitor emissions, make tests and inspections of the activity. The need for and scope of testing (including the frequency and time of sampling) will depend on local circumstances.

- The operator should keep records of inspections, tests and monitoring, including all non-continuous monitoring, inspections and visual assessments. Records should be:
  - kept on site;
  - kept by the operator for at least two years; and
  - made available for the regulator to examine.
- If any records are kept off-site they should be made available for inspection within one working week of any request by the regulator.

Information required by the regulator

4.14 As well as being sent information to show compliance with solvent limits, the regulator needs to be informed of monitoring to be carried out and the results. The results should include process conditions at the time of monitoring.

- The operator should notify the regulator at least 7 days before any periodic monitoring exercise to determine compliance with emission limit values. The operator should state the provisional time and date of monitoring, pollutants to be tested and the methods to be used.
- The results of non-continuous emission testing should be forwarded to the regulator within 8 weeks of completion of the sampling.
- Adverse results from any monitoring activity (both continuous and non-continuous) should be investigated by the operator as soon as the monitoring data has been obtained. The operator should:
  - identify the cause and take corrective action;
  - clearly record as much detail as possible regarding the cause and extent of the problem, and the remedial action taken;
  - re-test to demonstrate compliance as soon as possible; and inform the regulator of the steps taken and the re-test results.
Visible emissions

4.15 The aim should be to prevent any visible airborne emission from any part of the process. This aim includes all sites regardless of location. Monitoring to identify the origin of a visible emission should be undertaken and a variety of indicative techniques are available.

- where ambient monitoring is carried out it may also be appropriate for the regulator to specify recording of wind direction and strength;
- where combustion units are in use for dryers then the combustion process should be controlled and equipment maintained as appropriate.

4.16 Emissions from combustion processes in normal operation should be free from visible smoke. During start up and shut down the emissions should not exceed the equivalent of Ringelmann Shade 1 as described in British Standard BS 2742.

- All other releases to air, other than condensed water vapour, should be free from persistent visible emissions.
- All emissions to air should be free from droplets.

Where there are problems that, in the opinion of the regulator, may be attributable to the installation, such as local complaints of visual emissions or where dust from the installation is being detected beyond the site boundary, the operator should investigate in order to find out which part of their operation(s) is the cause.

If this inspection does not lead to correction of the problem then the operator should inform the regulator who will determine whether ambient air monitoring is necessary. Ambient monitoring may either be by a British Standard method or by a method agreed with the regulator.

Whilst problems are ongoing, a visual check should also be made at least once per day/shift, by the operator, when an installation is being operated. The time, location and result of these checks, along with weather conditions such as indicative wind direction and strength, should be recorded. Once the source of the emission is known, corrective action should be taken without delay and where appropriate the regulator may want to vary the permit in order to add a condition requiring the particular measure(s) to be undertaken.
Emissions of odour

4.17 The overall aim should be that all emissions are free from offensive odour outside the site boundary, as perceived by the regulator. However, the location of the installation will influence the assessment of the potential for odour impact as local meteorological conditions may lead to poor dispersion conditions. Where the site has a low odour impact due to its remoteness from sensitive receptors, the escape of offensive odour beyond the installation would be unlikely to cause harm.

4.18 Where there are problems that, in the opinion of the regulator, may be attributable to the installation, such as local complaints of odour or where odour from the installation is being detected beyond the site boundary, the operator should investigate in order to find out which part of their operation(s) is the cause.

4.19 Whilst problems are ongoing, a boundary check should also be made at least once per day/shift, by the operator, when an installation is being operated. The time, location and result of these checks, along with weather conditions such as indicative wind direction and strength, should be recorded. Once the source of the emission is known, corrective action should be taken without delay and where appropriate the regulator may want to vary the permit in order to add a condition requiring the particular measure(s) to be undertaken.

Abnormal events

4.20 The operator should respond to problems which may have an adverse effect on emissions to air.

- In the case of abnormal emissions, malfunction or breakdown leading to abnormal emissions the operator should:
  - investigate and undertake remedial action immediately;
  - adjust the process or activity to minimise those emissions; and
  - promptly record the events and actions taken.

- The regulator should be informed without delay, whether or not there is related monitoring showing an adverse result:
  - if there is an emission that is likely to have an effect on the local community; or
  - in the event of the failure of key arrestment plant, for example, bag filtration plant or scrubber units.
The operator should provide a list of key arrestment plant and should have a written procedure for dealing with its failure, in order to minimise any adverse effects.

**SE Box 8 - Non-compliance causing immediate danger (Articles 7 and 8)**

**All activities**

In cases of non-compliance causing immediate danger to human health, or threatening to cause an immediate significant adverse affect upon the environment, operation of the activity must be suspended.

All of following criteria should be taken into account:

- the toxicity of the substances being released;
- the amount released;
- the location of the installation; and
- the sensitivity of the receptors.

**Continuous monitoring**

4.21 Continuous monitoring can be either ‘quantitative’ or ‘indicative’. With quantitative monitoring the discharge of the pollutant(s) of concern is measured and recorded numerically. For pollution control this measurement is normally expressed in milligrams per cubic metre of air (mg/m$^3$). Where discharge of the pollutant concerned is controlled by measuring an alternative parameter (the ‘surrogate’ measurement), this surrogate is also expressed numerically.

Continuous indicative monitoring is where a permanent device is fitted, for example, to detect leaks in a bag filter, but the output, whether expressed numerically or not, does not show the true value of the discharge. When connected to a continuous recorder it will show that emissions are gradually (or rapidly) increasing, and therefore maintenance is required. Alternatively it can trigger an alarm when there is a sudden increase in emissions, such as when arrestment plant has failed.

4.22 Where continuous indicative monitoring has been specified, the information provided should be used as a management tool. Where used, the monitor should be set up to provide a baseline output when the plant is known to be operating under the best possible conditions and emissions are complying with the requirements of the permit. Where used to trigger alarms, the instrument manufacturer should be able to set an output level which corresponds to around 75% of the emission limit. Thus the alarms are activated in response to this significant increase in pollutant loading above the baseline, so that warning of the changed state is given before an unacceptable emission occurs. The regulator may wish to agree the alarm trigger level.
4.23 Where continuous monitoring is required, it should be carried out as follows:

- All continuous monitoring readings should be on display to appropriately trained operating staff.

- Instruments should be fitted with audible and visual alarms, situated appropriately to warn the operator of arrestment plant failure or malfunction.

- The activation of alarms should be automatically recorded.

- All continuous monitors should be operated, maintained and calibrated (or referenced, in the case of indicative monitors) in accordance with the manufacturers’ instructions, which should be made available for inspection by the regulator.

- The relevant maintenance and calibration (or referencing, in the case of indicative monitors) should be recorded.

- Emission concentrations may be reported as zero when the plant is off and there is no flow from the stack. If required a competent person should confirm that zero is more appropriate than the measured stack concentration if there is no flow.

- Any continuous monitor used should provide reliable data >95% of the operating time, (i.e. availability >95%). A manual or automatic procedure should be in place to detect instrument malfunction and to monitor instrument availability.

**Calibration and compliance monitoring**

4.24 Compliance monitoring can be carried out either by use of a continuous emissions monitor (CEM), or by a specific extractive test carried out at a frequency agreed with the regulator.

4.25 Where a CEM is used for compliance purposes it must be periodically checked, (calibrated), to ensure the readings being reported are correct. This calibration is normally done by carrying out a parallel stand-alone extractive test and comparing the results with those provided by the CEM.

4.26 For extractive testing the sampling should meet the following requirements:

- For batch processes, where the production operation is complete within, say, 2 hours, then the extractive sampling should take place over a complete cycle of the activity.
4.27 Should the activity either be continuous, or have a batch cycle that is not compatible with the time available for sampling, then the data required should be obtained over a minimum period of 2 hours in total.

- For demonstration of compliance where a CEM is used no daily mean of all 15-minute mean emission concentrations should exceed the specified emission concentration limits during normal operation (excluding start-up and shut-down); and

- No 15-minute mean emission concentration should exceed twice the specified emission concentration limits during normal operation (excluding start-up and shut-down).

- For extractive testing, no result of monitoring should exceed the emission limit concentrations specified.

4.28 Exhaust flow rates should be consistent with efficient capture of emissions, good operating practice and meeting the requirements of the legislation relating to the workplace environment.

- The introduction of dilution air to achieve emission concentration limits should not be permitted.

Dilution air may be added for waste gas cooling or improved dispersion where this is shown to be necessary because of the operational requirements of the plant, but this additional air should be discounted when determining the mass concentration of the pollutant in the waste gases.

**Continuous monitoring of VOC abated releases**

4.29 These paragraphs also apply where continuous monitoring and recording is required to demonstrate compliance with the VOC requirements of the note. For existing VOC abatement equipment surrogate measurements for VOC are acceptable. Where new VOC abatement equipment is installed, or existing VOC abatement equipment is modified or the operating conditions are changed, VOC monitoring should be carried out once more to demonstrate that the surrogate measurements are adequate to ensure compliance.

**Catalytic oxidisers** must have continuous monitoring and recording for VOC expressed as total carbon excluding particulate matter. After sufficient monitoring data has been collected to clearly demonstrate adequate VOC destruction continuous monitoring of carbon monoxide and temperature may be used as a surrogate measurement. (It may be possible to waive the requirement for carbon monoxide monitoring, if the operator can demonstrate to the regulator that the catalytic oxidiser is designed in such a way that it cannot exceed the carbon monoxide limit (see Non VOC Emission Limits)).
Thermal oxidisers must have continuous monitoring and recording for VOC expressed as total carbon excluding particulate matter. After sufficient monitoring data has been collected to clearly demonstrate adequate VOC destruction continuous monitoring of temperature may be used as a surrogate measurement.

Bio scrubbers and reactors must have continuous monitoring and recording for VOC expressed as total carbon excluding particulate matter. After sufficient monitoring data has been collected to clearly demonstrate adequate VOC destruction continuous monitoring of the flow and pH of the re-circulating water, fan suction, exhaust temperature and pressure drop across the packing, coupled with daily monitoring of the nutrient may be used as a surrogate measurement.

SE Box 9 - VOC monitoring (Articles 60 and 61)
All activities using

- emission and fugitive limits; or
- total emission limit values with abatement

For periodic measurements of VOC at least three readings must be obtained during each measurement exercise.

VOC emission limit values shall be considered to be complied with if, in one monitoring exercise:

a) the average of all the readings does not exceed the emission limit values, and
b) none of the hourly averages exceeds the emission limit value by more than a factor of 1.5*.

Where continuous monitoring is carried out to demonstrate compliance with VOC emission limits:

c) none of the averages over 24 hours of normal operation exceeds the emission limit values, and
d) none of the hourly averages exceeds the emission limit values by more than a factor of 1.5.*

*the hourly average of the 30-minute means value may be used to demonstrate compliance.

Where monitoring does not meet the requirements of a) or b), then no result should exceed the emission concentration limits specified.

Compliance by dilution is not permitted – see paragraph 4.28

Varying of monitoring frequency

4.30 Where non-continuous quantitative monitoring is required, the frequency may be varied. Where there is consistent compliance with emission limits, regulators may consider reducing the frequency. However, any significant process changes that might have affected the monitored emission should be taken into account in making the decision.
4.31 The following should be considered when deciding whether compliance is consistent:

a) the variability of monitoring results, for example, results which range from 15 - 45 mg/m³, against an emission limit of 50 mg/m³ might not qualify for a reduction in monitoring.

b) the margin between the results and the emission limit, for example, results which range from 45 - 50 mg/m³ when the limit is 50 mg/m³ might not qualify for a reduction in monitoring.

Consistent compliance should be demonstrated using the results from at least;

- three or more consecutive annual monitoring campaigns; or
- two or more consecutive annual monitoring campaigns supported by continuous monitoring.

Where a new or substantially changed process is being commissioned, or where emission levels are near to or approach the emission concentration limits, regulators should consider increasing the frequency of testing.

4.32 A reduction in monitoring frequency should not be permitted where continuous quantitative or indicative monitoring is required. These types of monitoring are needed to demonstrate at all times when the plant is operating, that either the emission limits are being complied with or that the arrestment equipment is functioning correctly.

**Monitoring of unabated releases**

4.33 Where emission limit values are consistently met without the use of abatement equipment, the monitoring requirement for those pollutants should be dispensed with subject to the ‘Varying of monitoring frequency’ paragraphs above.

Where monitoring is not in accordance with the main procedural requirements of the relevant standard, deviations should be reported.
Representative sampling

4.34 Whether sampling on a continuous or non-continuous basis, care is needed in the design and location of sampling systems, in order to obtain representative samples for all release points.

- Sampling points on new plant should be designed to comply with the British or equivalent standards (see paragraph 4.2).
- The operator should ensure that relevant stacks or ducts are fitted with facilities for sampling which allow compliance with the sampling standards.

SE Box 10 - All Installations with two or more activities (Article 59(6))

Installations with two or more activities

Installations where two or more of the activities in Annex VII, Part 1 of the industrial emissions Directive are carried out, each of which exceeds the threshold in Annex VII, Part 2 of the industrial emissions Directive must:

1) as regards to designated hazard statement materials, meet the requirements specified in SE Box 7, for each activity individually;

2) as regards all other substances, either:
   (i) meet the requirements for each activity individually; or
   (ii) have total emissions not exceeding those that would have resulted had point (i) been applied.

When applying 2 (ii) above, the solvent management plan should be completed to determine total emissions from all activities concerned. That figure must then be compared with the total emissions from the installation that would have resulted had the requirements of Annex VII, Part 2 of the industrial emissions Directive been met for each activity separately.

Start up and shutdown

4.35 Higher emissions may occur during start-up and shut-down of a process. These emissions can be reduced, by minimising, where possible, the number of start-ups and shut-downs and having adequate procedures in place for start-up, shut-down and emergency shut-downs.

- The number of start-ups and shut downs should be kept to the minimum that is reasonably practicable.

SE Box 11 - Start-up and shut-down (Article 59(7))

All appropriate precautions shall be taken to minimise emissions during start-up and shut-down.
5. Control techniques

Summary of best available techniques

5.1 **Table 5.1** provides a summary of the best available techniques that can be used to control the process in order to meet the emission limits and provisions in Section 4. Provided that it is demonstrated to the satisfaction of the regulator that an equivalent level of control will be achieved, then other techniques may be used.

<table>
<thead>
<tr>
<th>Release source</th>
<th>Substance</th>
<th>Control techniques</th>
</tr>
</thead>
<tbody>
<tr>
<td>Storage and handling of organic solvents and materials containing organic solvents</td>
<td>VOC</td>
<td>Use of enclosed mixing and storage vessels</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Siting of storage tanks, Back venting deliveries if needed</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Capture, capture and disposal or capture and destruction</td>
</tr>
<tr>
<td>Handling and storage of dusty materials</td>
<td>Particulate matter</td>
<td>Particulate capture if required</td>
</tr>
<tr>
<td>Flue Gas</td>
<td>Sulphur oxides</td>
<td>Limit sulphur in fuel</td>
</tr>
<tr>
<td>Storage and handling of organic solvents and materials containing organic solvents</td>
<td>Carbon monoxide</td>
<td>Good combustion</td>
</tr>
<tr>
<td></td>
<td>VOC</td>
<td>Efficient thermal oxidation</td>
</tr>
<tr>
<td></td>
<td>VOC</td>
<td>Use of enclosed mixing and storage vessels</td>
</tr>
</tbody>
</table>

Non-VOC releases control techniques

**Particulate matter**

5.2 Emissions of particulate matter should be abated if necessary to meet the emission limit.

**Sulphur dioxide**

5.3 In combustion processes the most significant release of sulphur dioxide occurs as a result of the sulphur content of the fuel burnt and should be addressed by using low sulphur fuel as specified in **Table 4.1**.
5.4 **Odour may arise from the receipt, handling and storage of organic solvents and organic solvent containing liquids. Careful siting of storage and mixing tanks, particularly in relation to new and replacement tanks, and controlled handling of odorous liquids may help prevent offensive emissions off-site. In addition:**

- All potentially odorous waste materials should be stored in suitable closed containers or bulk storage vessels, where appropriate vented to suitable abatement plant.

5.5 **The receipt, handling, use and storage of organic solvents and organic solvent containing liquids will give rise to fugitive releases of VOC.**

- Coatings containing VOC should be stored in closed storage containers.

5.6 **All paint spraying operations should be carried out in a totally enclosed booth under negative pressure so as to prevent fugitive emissions of odour and particulate matter.**

5.7 Spraybooths should be designed to meet the emission limit for particulate matter in **Table 4.1**. Regulators should be provided with a guarantee from the spraybooth constructor that a newly-installed booth will meet this emission concentration limit, and the guarantee should be supported by emission test data for the spraybooth type that the guarantee relates to.

5.8 Where an existing spraybooth is upgraded to achieve the above emission concentration limit in respect of particulate matter, a guarantee should be obtained either from the spraybooth constructor, or the company which carries out the upgrading, that the upgraded booth will meet the emission concentration limit. The guarantee should be supported by emission test data for the spraybooth type, fitted with the filtration system, to which the guarantee relates.

Where no such guarantee is obtainable, either for a new booth or for an existing booth which has been upgraded, or where the operator feels that upgrading of his existing booth is unnecessary, emission testing from that specific booth should be required, to demonstrate compliance with the emission concentration limit for particulate matter. Additionally, where there are problems of particulate matter an emission monitoring exercise should be required, even if a manufacturers' guarantee is available for the booth.
Spraygun testing and sprayout following cleaning should be done into the equipment cleaning machine with the extraction running, or into a separate chamber which is provided with extraction. A receptacle should be provided to collect the organic solvent which is put through the spraygun. When not in use, the receptacle should be kept lidded to prevent evaporation and fugitive emission of organic solvent vapour.

VOC control cleaning

5.9 Cleaning operations will give rise to fugitive releases of VOC.

Cleaning operations involving organic solvents should be periodically reviewed, normally at least once every two years, to identify opportunities for reducing VOC emissions (e.g. cleaning steps that can be eliminated or alternative cleaning methods). The regulator should be provided with a report on the conclusions of the review.

All spray guns and equipment cleaning should be carried out in automatic, totally-enclosed equipment cleaning machine or any other equipment cleaning machine which can achieve comparable or lower emissions. The cleaning machine should be provided with the minimum of exhaust ventilation that is necessary to prevent the fugitive emission of organic solvent vapour when the machine is opened for introduction or removal of equipment, or for the changing of cleaning solvent. The amount of exhaust ventilation will also be of concern under health and safety legislation.

Application of cleaning solvents should be:

- from a contained device or automatic system when applied directly on to machine rollers; and
- dispensed by piston type dispenser or similar contained device, when used on wipes.

Dispensing of cleaning solvents should be:

- in the case of fixed manufacturing equipment from a contained device or automatic system when applied directly;
- dispensed by piston type dispenser or similar contained device, when used on wipes.
When organic solvent is used on wipes:

- pre-impregnated wipes should be held within an enclosed container prior to use;
- where practicable no organic solvent cleaning fluids or significantly less volatile organic solvents cleaning fluids should be used (with or without the addition of mechanical, chemical or thermal enhancements).

5.10 Organic solvent losses can be identified and minimised by operational controls and good operational practice. Spray coatings should be applied to passenger cars by using one of the following methods:

- high volume low pressure (HVLP) (maximum atomisation pressure 67.5kPa) spraying equipment;
- air assisted airless spraying equipment;
- electrostatic spraying equipment; or
- alternatively, a system capable of achieving a transfer efficiency of at least 65%.

For information BS EN 13966-1 2003 is a European standard for the determination of the transfer efficiency of liquid coating materials Part 1 concerns flat panels and should be sufficient for evaluating transfer efficiency for this clause. Coatings should be applied to commercial vehicles by using one of the techniques above or by using airless spraying equipment.

5.11 Waste contaminated with VOC may give rise to both odorous and fugitive emissions.

**Drums**: All drums should be kept tight shut, or, any funnel in the opening should be covered.

**Tins**: Empty tins should be kept closed or dried (dried preferably in a spray booth bake cycle).

Organic solvent contaminated wipes and other wastes should be dried or stored in bins.

Note: from a health and safety point of view it is advised that bins should be emptied at least daily, as they not only present a fire hazard, they may also undergo spontaneous combustion.

- for materials that may undergo spontaneous combustion special bins that allow air to circulate beneath and around them to aid cooling are advised or other bins specifically designed for this purpose.
Dirty solvent and waste paint should be recycled on or off-site; and copies of any receipts should be kept for three years.

**General control techniques**

**Dust and spillage control**

5.12 Adequate provision to contain liquid and solid spillage is needed. Closed containers can prevent wind whipping of dusty, dry waste materials such as materials collected during combustion chamber cleaning or arising from particulate abatement plant:

- Dusty wastes should be stored in closed containers and handled in a manner that avoids emissions.
- Dry sweeping of dusty materials should not normally be permitted unless there are environmental or health and safety risks in using alternative techniques.
- Suitable organic solvent containment and spillage equipment should be readily available in all organic solvent handling areas.
- A high standard of housekeeping should be maintained.

**Air quality**

**Dispersion & dilution**

5.13 Pollutants that are emitted via a stack require sufficient dispersion and dilution in the atmosphere to ensure that they ground at concentrations that are deemed harmless. This is the basis upon which stack heights are calculated using HMIP Technical Guidance Note (Dispersion) D1. The stack height so obtained is adjusted to take into account local meteorological data, local topography, nearby emissions and the influence of plant structure.

The calculation procedure of D1 is usually used to calculate the required stack height but alternative dispersion models may be used in agreement with the regulator. An operator may choose to meet tighter emission limits in order to reduce the required stack height.

5.14 Where an emission consists purely of air and particulate matter, (i.e. no products of combustion or any other gaseous pollutants are emitted) the above provisions relating to stack height calculation for the purpose of dispersion and dilution should not normally be applied. Revised stack height calculations should not be required as a result of publication of this revision of the PG note, unless it is considered necessary because of a breach or serious risk of breach of an EC Directive limit value or because it is clear from the detailed review and assessment work that the permitted process itself is a significant contributor to the problem.
Ambient air quality management

5.15 In areas where air quality standards or objectives are being breached or are in serious risk of breach and it is clear from the detailed review and assessment work under Local Air Quality Management that the permitted process itself is a significant contributor to the problem, it may be necessary to impose tighter emission limits. If the standard that is in danger of being exceeded is not an EC Directive requirement, then industry is not expected to go beyond BAT to meet it. Decisions should be taken in the context of a local authority’s Local Air Quality Management action plan. For example, where a permitted process is only responsible to a very small extent for an air quality problem, the authority should not unduly penalise the operator of the process by requiring disproportionate emissions reductions. Paragraph 59 of the Air Quality Strategy 2007 [Volume 1] gives the following advice:

“...In drawing up action plans, local authority environmental health/pollution teams are expected to engage local authority officers across different departments, particularly, land-use and transport planners to ensure the actions are supported by all parts of the authority. In addition, engagement with the wider panorama of relevant stakeholders, including the public, is required to ensure action plans are fit-for-purpose in addressing air quality issues. It is vital that all those organisations, groups and individuals that have an impact upon local air quality, buy-in and work towards objectives of an adopted action plan.”

Stacks, vents and process exhausts

5.16 Liquid condensation on internal surfaces of stacks and exhaust ducts might lead to corrosion and ductwork failure or to droplet emission. Adequate insulation will minimise the cooling of waste gases and prevent liquid condensation by keeping the temperature of the exhaust gases above the dewpoint. A leak in a stack/vent and the associated ductwork, or a build up of material on the internal surfaces may affect dispersion:

- Flues and ductwork should be cleaned to prevent accumulation of materials, as part of the routine maintenance programme.

When dispersion of pollutants discharged from the stack (or vent) is necessary, the target exit velocity should be 15m/s under normal operating conditions, however, lower velocities than 15m/s are acceptable provided adequate dispersion and dilution is achieved (see also the paragraph below regarding wet plumes). In order to ensure dispersion is not impaired by either low exit velocity at the point of discharge, or deflection of the discharge, a cap, or other restriction, should not be used at the stack exit. However, a cone may sometimes be useful to increase the exit velocity to achieve greater dispersion.
An exception to the previous paragraph is where wet arrestment is used as the abatement. Unacceptable emissions of droplets could occur from such plant where the linear velocity in the stack exceeds 9m/s.

To reduce the potential of droplet emissions a mist eliminator should be used. Where a linear velocity of 9m/s is exceeded in existing plant consideration should be given to reducing this velocity as far as practicable to ensure such droplet entrainment and fall out does not happen.

**Management**

**Management techniques**

5.17 Important elements for effective control of emissions include:

- proper management, supervision and training for process operations;
- proper use of equipment;
- effective preventative maintenance on all plant and equipment concerned with the control of emissions to the air; **and**
- ensuring that spares and consumables - in particular, those subject to continual wear – are held on site, or available at short notice from guaranteed local suppliers, so that plant breakdowns can be rectified rapidly. This is important with respect to arrestment plant and other necessary environmental controls. It is useful to have an audited list of essential items.

**Appropriate management systems**

5.18 Effective management is central to environmental performance; it is an important component of BAT and of achieving compliance with permit conditions. It requires a commitment to establishing objectives, setting targets, measuring progress and revising the objectives according to results. This includes managing risks under normal operating conditions and in accidents and emergencies.

It is therefore desirable that installations put in place some form of structured environmental management approach, whether by adopting published standards (ISO 14001 or the EU Eco Management and Audit Scheme [EMAS]) or by setting up an environmental management system (EMS) tailored to the nature and size of the particular process. Operators may also find that an EMS will help identify business savings.
5.19 Regulators should use their discretion, in consultation with individual operators, in agreeing the appropriate level of environmental management. Simple systems which ensure that LAPPC considerations are taken account of in the day-to-day running of a process may well suffice, especially for small and medium-sized enterprises. Regulators are urged to encourage operators to have an EMS for all their activities, but it is outside the legal scope of an LAPPC permit to require an EMS for purposes other than LAPPC compliance. For further information/advice refer to the appropriate chapter of the appropriate Guidance Manual for England and Wales, Scotland and Northern Ireland.

**Training**

5.20 Staff at all levels need the necessary training and instruction in their duties relating to control of the process and emissions to air. In order to minimise risk of emissions, particular emphasis should be given to control procedures during start-up, shut down and abnormal conditions. Training may often sensibly be addressed in the EMS referred to above.

- All staff whose functions could impact on air emissions from the activity should receive appropriate training on those functions. This should include:
  - awareness of their responsibilities under the permit;
  - steps that are necessary to minimise emissions during start-up and shutdown;
  - actions to take when there are abnormal conditions, or accidents or spillages that could, if not controlled, result in emissions.

- The operator should maintain a statement of training requirements for each post with the above mentioned functions and keep a record of the training received by each person. These documents should be made available to the regulator on request.

**Maintenance**

5.21 Effective preventative maintenance plays a key part in achieving compliance with emission limits and other provisions. All aspects of the process including all plant, buildings and the equipment concerned with the control of emissions to air should be properly maintained. In particular:

- The operator should have the following available for inspection by the regulator:
  - a written maintenance programme for all pollution control equipment; and
  - a record of maintenance that has been undertaken.
6. **Summary of changes**

The main changes to this note, with the reasons for the change, are summarised in Table 6.1. Minor changes that will not impact on the permit conditions e.g. slight alterations to the Process Description have not been recorded.

<table>
<thead>
<tr>
<th>Section/paragraph/row</th>
<th>Change</th>
<th>Reason</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Introduction</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Simplification of text</td>
<td>Make note clearer</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Addition of links</td>
<td>Change to electronic format</td>
<td>Removes need for extensive footnotes/references</td>
</tr>
<tr>
<td><strong>Emission limits, monitoring and other provisions</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Removal of redundant paragraphs</td>
<td>The solvent emissions Directive is fully in force (and is now replaced by the industrial emissions Directive.)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Addition of Table of Non-VOC emissions</td>
<td>Rectify missing text</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Used to be Section 5 in previous note</td>
<td>Section 4 in previous note deleted</td>
<td></td>
</tr>
<tr>
<td><strong>Control techniques</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Air quality</td>
<td>Clarification of exhaust velocity requirements</td>
<td>Make note clearer</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Used to be Section 6 in previous note</td>
<td>Section 4 in previous note deleted leading to renumbering of sections</td>
<td></td>
</tr>
<tr>
<td>Para 4.15 Visible emissions</td>
<td>Revised text describing approach to take to visible and odorous emissions. Removal of arrowed condition suggesting inclusion of an odour boundary condition.</td>
<td>Allows more flexibility in managing visible/odororous emissions</td>
<td>Conditions requiring boundary checks will normally only be appropriate where potential odour is particularly offensive (see chapter 17 of the GGM).</td>
</tr>
<tr>
<td>Para 4.17 - Emissions of odour</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
7. Further information

Sustainable consumption and production (SCP)

Both business and the environment can benefit from adopting sustainable consumption and production practices. Estimates of potential business savings include:

- £6.4 billion a year UK business savings from resource efficiency measures that cost little or nothing;
- 2% of annual profit lost through inefficient management of energy, water and waste;
- 4% of turnover is spent on waste.

When making arrangement to comply with permit conditions, operators are strongly advised to use the opportunity to look into what other steps they may be able to take, for example, having regard to the efficient use of auxiliary fuels, such as gas and electricity. Regulators may be willing to provide assistance and ideas, although cannot be expected to act as unpaid consultants.

Health and safety

Operators of installations must protect people at work as well as the environment:

- requirements of a permit should not put at risk the health, safety or welfare of people at work or those who may be harmed by the work activity;
- equally, the permit must not contain conditions whose only purpose is to secure the health of people at work. That is the job of the health and safety enforcing authorities.

Where emission limits quoted in this guidance conflict with health and safety limits, the tighter limit should prevail because:

- emission limits under the relevant environmental legislation relate to the concentration of pollutant released into the air from prescribed activities;
- exposure limits under health and safety legislation relate to the concentration of pollutant in the air breathed by workers;
- these limits may differ since they are set according to different criteria. It will normally be quite appropriate to have different standards for the same pollutant, but in some cases they may be in conflict (for example, where air discharged from a process is breathed by workers). In such cases, the tighter limit should be applied to prevent a relaxation of control.
Further advice on responding to incidents

The UK Environment Agencies have published guidance on producing an incident response plan to deal with environmental incidents. Only those aspects relating to air emissions can be subject to regulation via a Part B (Part C in NI) permit, but regulators may nonetheless wish to informally draw the attention of all appropriate operators to the guidance.

It is not envisaged that regulators will often want to include conditions, in addition to those advised in this PG note, specifying particular incident response arrangements aimed at minimising air emissions. Regulators should decide this on a case-by-case basis. In accordance with BAT, any such conditions should be proportionate to the risk, including the potential for harm from air emissions if an incident were to occur. Account should therefore be taken of matters such as the amount and type of materials held on site which might be affected by an incident, the likelihood of an incident occurring, the sensitivity of the location of the installation, and the cost of producing any plans and taking any additional measures.

Hazard statement classifications

Until 1 June 2015 ‘hazard statement’ materials might also be known as ‘risk phrase’ materials. From 1 June 2015, only the term ‘hazard statement’ materials will apply. This change is incorporated in the industrial emissions Directive, and all requirements regarding hazard statement materials still apply to risk phrase materials. Table 7.1 has been included to allow comparison between the two ways of labelling hazardous materials.

Fluorinated Gas (F-gas) Regulations and Ozone Depleting Substances

Certain key obligations apply to the use of fluorinated (F-gas) and Ozone Depleting Substances (ODS) used as cleaning solvents. Designated Materials used in SED installations must either be replaced, controlled or limited and care should be taken to ensure that operators comply with the requirements of the F-gas and ODS Regulations for any replacement solvents that may contain F-gases or ODS.

At the time of publication of this guidance, further information was available at: http://www.defra.gov.uk/environment/quality/air/fgas/

or by contacting F Gas Support at fgas-support@enviros.com
Table 7.1 - Classification of hazardous materials

<table>
<thead>
<tr>
<th>Risk Phrases</th>
<th>The industrial emissions Directive catches materials which, because of their VOC content, are designated with the phrases/statements in these columns</th>
<th>Halogenated VOC is the trigger for the Directive in this column</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hazard statements categories</td>
<td>category 1a <em>known</em> from human evidence</td>
<td>category 1b <em>presumed</em> from animal evidence</td>
</tr>
<tr>
<td>They are NOT exact equivalents</td>
<td>H340, H350, H350i, H360D or H360F</td>
<td></td>
</tr>
<tr>
<td>Carcinogens</td>
<td></td>
<td></td>
</tr>
<tr>
<td>R45</td>
<td>May cause cancer</td>
<td>May cause cancer</td>
</tr>
<tr>
<td>H350</td>
<td>May cause cancer</td>
<td>May cause cancer</td>
</tr>
<tr>
<td>Carcinogen by inhalation</td>
<td>R49 May cause cancer by inhalation</td>
<td>May cause cancer by inhalation</td>
</tr>
<tr>
<td>H350i</td>
<td>May cause cancer by inhalation</td>
<td>May cause cancer by inhalation</td>
</tr>
<tr>
<td>Toxic to reproduction</td>
<td>R60 May impair fertility - and R61 May cause harm to the unborn child</td>
<td></td>
</tr>
</tbody>
</table>
Appendix 1: Industrial emissions Directive

The industrial emissions Directive 2010/75 recasts 7 Directives including the solvent emissions Directive, which is minimally changed.

In the industrial emissions Directive, Chapters I and V, and Annex VII, Parts 1 to 8 are most directly related to the solvent emissions Directive and this guidance note.

The Directive chapters are:

Chapter I - common provisions
Chapter II - provisions for activities listed in Annex I
Chapter III - special provisions for combustion plants
Chapter IV - special provisions for waste incineration plants and waste co-incineration plants
Chapter V - special provisions for installations and activities using organic solvents
Chapter VI - special provisions for installations producing titanium dioxide
Chapter VII - committee, transitional and final provisions

In the Directive, the Parts of Annex VII are:

Part 1 - activities
Part 2 - thresholds and emission limit values
Part 3 - emission limit values for installations of the vehicle coating industry
Part 4 - emission limit values relating to volatile organic compounds with specific risk phrases
Part 5 - reduction scheme
Part 6 - emission monitoring
Part 7 - solvent management plan
Part 8 - assessment of compliance with emission limit values in waste gases
Appendix 2: Compliant coatings

VOC emission limits do not apply in relation to each coating where the coating applied contains less than the following:

Table A - Compliant coatings

<table>
<thead>
<tr>
<th>Row</th>
<th>Volatile organic compounds</th>
<th>Recording</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Compliant Coatings</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Compliant coatings should be used. The maximum content of organic solvents (in grammes per litre) which may be present in the coating as applied should not exceed the amounts specified below. All values are maxima, not averages.</td>
<td></td>
</tr>
<tr>
<td>Product</td>
<td>g/l</td>
<td>Solvent management plan</td>
</tr>
<tr>
<td></td>
<td></td>
<td>A record should be kept of all paint, hardener, organic solvent and substrate and equipment cleaning materials used. The record should state the total organic solvent usage.</td>
</tr>
<tr>
<td>Gunwash</td>
<td>850</td>
<td></td>
</tr>
<tr>
<td>Precleaner</td>
<td>200</td>
<td></td>
</tr>
<tr>
<td>Wash primer</td>
<td>780</td>
<td></td>
</tr>
<tr>
<td>Precoat</td>
<td>540</td>
<td></td>
</tr>
<tr>
<td>Primer surfacer</td>
<td>540</td>
<td></td>
</tr>
<tr>
<td>Non-sand surfacer</td>
<td>540</td>
<td></td>
</tr>
<tr>
<td>Primers for wet-on-wet topcoat application</td>
<td>540</td>
<td></td>
</tr>
<tr>
<td>Topcoats:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1-coat conventional</td>
<td>420</td>
<td></td>
</tr>
<tr>
<td>2-coat base and clear</td>
<td>420</td>
<td></td>
</tr>
<tr>
<td>3-coat topcoat systems</td>
<td>420</td>
<td></td>
</tr>
<tr>
<td>1-coat conventional</td>
<td>420</td>
<td></td>
</tr>
<tr>
<td>Special finishes</td>
<td>840</td>
<td></td>
</tr>
</tbody>
</table>