

Appointment title : Chair of Audit Committee

Organisation : Animal Health

Location : Worcester

Start date of appointment : 01/01/2009 or earlier by agreement

Closing date for applications : Noon 22/09/2008

Length of appointment : Three years

Date of Interview: 02/10/2008

Time commitment : 4/5 meetings per year (Likely to be circa 12 days per year)

Remuneration : £500 per day

Expenses : Reasonable travel expenses are also paid.

Role specification :

Location Details:
Primarily Worcester, although meetings may be held in other locations

Role Description:
The Audit Committee of Animal Health has collective responsibility for :-

- Reviewing the comprehensiveness of assurances in meeting the Board and Accounting Officer's assurance needs;
- Reviewing the reliability and integrity of those assurances;
- Advising the Board and Accounting Officer about how well assurances consequently support them in decision taking and in discharging their accountability obligations.

Person specification :

Essential Criteria – candidates must demonstrate the following competences through the application form and at interview (if selected to attend):

- an ability to communicate and build relationships at all levels and good interpersonal skills, including the ability to negotiate, persuade and build partnerships at all levels;
- the ability to provide impartial, objective and pragmatic advice;
- an ability to contribute to discussions at a strategic level and an ability to think creatively;
- experience of working as a committee or non executive board member;
- a good understanding of organisational management, business planning and financial accountability issues, including;
- expertise in the area of audit and risk;
- an understanding of public sector audit and accountability.

How to apply : For an application pack please contact Laura Pedersen on 01905 768796 quoting reference CAC. Alternatively, you may wish to download the application pack by clicking on the link: [http://www.defra.gov.uk/animal health](http://www.defra.gov.uk/animal%20health)

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